

General Qualification Requirements

Experience and Training: Three or more years of related experience required. Prefer experience providing support in a help desk, computer hardware/software support and multimedia support. Technical experience in various computer applications and troubleshooting/ Previous customer service experience preferred.

Education: Associates Degree or Certificate (with emphasis in Computer Science, Information Systems or Equivalent) is required

Travel Required: Yes

Knowledge, Skills, and Abilities: Ability to provide technical support. Good problem solving and analytical skills. Ability to work efficiently, both with and without direct supervision. Knowledge of computer applications, and have strong communication and people skills. Must be able to lift at least 50lbs, climb ladders and work in elevated areas.

Preferred Qualifications: N/A

Minimum Educational Qualifications: Associate's Degree or certificate

Maximum Educational Qualifications: N/A

Salary or Salary Range: This is a full time 12-month position with full time benefits. The salary for this position is based on the Administrative salary schedule. The salary is \$38,774 to \$41,770 based on experience. Applications will be accepted until this position is filled. This position is available immediately.

This is a security-sensitive position and is subject to a criminal history record. Criminal history records will be used only for the purpose of evaluating applicants for employment in security-sensitive positions. (Texas Government Code 411.094 & Texas Education Code 51.215)