

Security and Safety Services
Campus Safety & Security Officer
Level G-02 **Part-time**
Salary Range: \$8.00- \$12.00 Hourly

Institutional Mission

Southwestern Assemblies of God University exists to equip students spiritually, academically, professionally, and cross-culturally for their God-given careers and callings.

Position Overview

The primary role of the Level II, Non-Commission Security Officer is to observe and report on all campus activities. Also, to provide a security presence at all campus related events, daily operations, and emergency situations.

Major Responsibilities

- Crime prevention, campus patrol, radio communications, parking and traffic enforcement, criminal investigations and follow-up, and report writing.
- Provides protection for University persons, property, and guests.
- Maintains surveillance of all areas within departmental jurisdiction.
- Identify and report campus safety and security hazards.
- Interact with University community and local law enforcement agencies as required.
- Performs other job related duties as assigned.

Qualifications

- Must be able to recognize safety and security hazards on campus and take appropriate corrective action.
- Must be able to react quickly, calmly and professionally in emergency situations as required.
- Must be able to provide protection and follow all departmental and university procedures in a safe and proper manner.
- Must be able to ascertain facts through personal contact, observation, and examination of records.
- Must cooperate, work well, and get along with fellow employees, supervisors, faculty, other University staff, visitors, guest and the local community.
- Must be able to operate a vehicle.
- Must be able to walk and/or stand for lengthy periods.
- Working conditions include outside and various weather conditions.

Contact: Human Resources at humanresources@sagu.edu

Application Process: Applications are available at www.sagu.edu/employment. Incomplete forms will not be accepted. Your resume may be included when submitting the application to the Human Resources Office.

Fair Labor Standards Act

This position is not exempt from overtime.